

National Careers Service Roles in Oxfordshire

We have a number of incredibly rewarding & challenging roles within the Buckinghamshire area working for a charity that puts people first. These exciting roles are varied & have working patterns to suit all, if you feel that you have the relevant skills, positive outlook & can do attitude why not apply to work within the National Careers Service in Buckinghamshire.

National Careers Service Delivery with Adults in the community in Oxfordshire

£22,110 - £28,578 per annum pro rata, Full or Part Time roles available

Key Skills and Attributes: careers experience, adaptable communication approach, listening, flexible, enthusiastic, resilient, creative, empowering, able to influence & relationship builder.

Do you want to make a difference to people's lives? Do you have a passion to inspire others to be the best they can be, which could range from the motivated to the disengaged?

Could you give them high quality careers information, advice and guidance to help these people develop their own future?

You'll need excellent interpersonal skills with the ability to build networks and influence others as well as being able to relate, empathise, motivate, guide & most importantly coach to bring out the best in people.

We would love you to have a level **4** or **6** qualification, in careers guidance; **But**..... if you have proven experience working with Young People, NEET, and/or Vulnerable Adults, together with a true commitment to learn and a can do attitude, we would like to hear from you.

Adviza is a registered charity inspiring people to make better decisions that help them progress in learning and work. Our passion is to support young people and others, at important times in their lives where key decisions need to be made. We are an innovative charity which has many different contracts including careers information advice and guidance in 110 schools, counselling, intensive support, local authority contracts including Elevate in Berks, mentoring, skills brokerage and the National Careers Service including support through Job Centres and in Custody. Adviza works across the Thames Valley and delivers in Buckinghamshire, Oxfordshire, Berkshire, Swindon, Wiltshire and Gloucestershire.

As well as working in a fantastic & rewarding role Adviza are able to offer a competitive benefits plan including Pension, Flexible working approach and holiday of 28 days, rising to 31 after 2 years

For an informal chat about the roles and working for Adviza, please contact: Alix Simpson 07921 941 262 or Maninder Hayre 07827 947132.

Closing date for applications will be Friday 5th May 2017. An Assessment morning or afternoon will be held on Tuesday 16th May 2017.

For a job description please go to our website <http://www.adviza.org.uk/about-us/work-for-us/> to apply please download an Application form and Equal Opportunities form and email them to hr@adviza.org.uk