



**Advisers, for Apprenticeships
Oxfordshire, Buckinghamshire and Berkshire,
Swindon, Wiltshire, Gloucester
£22,110 - £28,578 per annum pro rata, initial 6 month contract
Full Time or Part Time**

Do you have the passion and commitment to help people from all walks of life? Are you flexible, adaptable to change and open to new and innovative ways of working? Adviza is a large, vibrant and innovative charity working with young people and adults to help them make the best of their lives.

Working for us will offer you an interesting and rewarding opportunity to help people succeed in their careers, overcome barriers and enable them to reach their full potential through the Apprenticeship route. Full training will be given but those with level 4 or 6 IAG qualifications are welcome to apply

We are looking for applicants with:

- Significant experience of working with people in either group of one to one settings
- A genuine interest and passion for promoting apprenticeships to a wide audience
- Ability to train and mentor ambassadors and deploy them appropriately
- Have experience of delivering in the community/schools/prisons/jobcentres
- The ability to engage with employers and persuade and influence
- Good interpersonal skills with the ability to build networks and influence others

For details of how to apply for this post and to access a full job description, please visit our Adviza website and click on the 'work for us' section. Alternatively, you can use this direct link:

<http://www.adviza.org.uk/about-us/work-for-us/> For queries please contact the Adviza Human Resources Team on hr@adviza.org.uk or 0845 217 1367. For an informal conversation regarding the position or working for Adviza, please contact Sandra Reynolds 07415 240695

Closing date: Friday 17th November

Interview date: 28th November 2017 at Ocean House Bracknell

This position is subject to an enhanced DBS check. Adviza supports equal opportunities in employment and is a positive about disabilities employer. Every disabled candidate who meets the minimum criteria will be offered an interview. The minimum criteria can be found on the relevant person specification in the application pack.

Our Benefits:

Adviza offers a competitive benefits package including 28 days annual leave, which increases with service, flexible working arrangements and a commitment to employee learning and development.

Adviza has been named in the Sunday Times Top 100 Best Not-For-Profit Organisations to Work For list for the last seven years

